

Cirrus Education Group, Inc.

Governance Board

Meeting Minutes

August 24, 2021

6:08 P. M. (Virtual)

I. Call to Order

The president called to order the regular meeting of the Governance Board of Cirrus Academy Charter School at 6:08 P.M. August 24, 2021.

II. Members present: Sheldon Hart, President, Shirlynn Kelly, Vice President. Nathan Lewis, Treasurer, Latrell Taylor and Albert Rogers, Secretary.

III. Staff present, Dr. Gail Fowler, CEO/Superintendent, LaShondra Fowler, Diane Freeman, Stanley Williams, Wendy Brinson. Others: Raymond Reynolds (Resource Person).

IV. Approval of Agenda: Nathan Lewis moved to approve the Agenda with the addition of the Personnel Committee Report. Albert Rogers seconded. Motion passed unanimously.

V. Approval of July 20, 2021 Board Minutes. Shirlynn Kelly motioned to accept. Seconded by Latrell Taylor. Motion passed unanimously.

VI. Reports:

a. Community Comment: none

b. Executive Director; Dr. Gail Fowler

- i. Reopening: Cirrus will reopen under the face-to-face model. All faculty, staff and students are required to wear face masks in all facilities, even for those who have not been vaccinated.
- ii. Total enrollment as of 8.17.2021, 544.
- iii. A summary of the Georgia Milestones was given.
- iv. The 3 Goals for School Improvement were given.
- v. Personnel & Staff Updates were given.
- vi. FY 22 Organization Chart was reviewed.
- vii. Updated COVID Employee Policy was given.
- viii. Update of the status of Cognia Accreditation process was given.
- ix. Update of the High School Exploratory Team was given.

- c. CFO /Finance Director August Report: (S. Williams)
 - i. SCSC Performance Framework (Financial)
 - ii. Budget vs Actuals for FY 20-21 (of July 30, 2021)
 - iii. FY 20-21 Audit update

- d. Committee Reports:
 - i. Academic/Assessment Committee Report (Albert Rogers) No Report
 - ii. Finance/ Audit Committee Report (Nathan Lewis:) Committee met Virtual on August 23, 5:02 P.M. Discussed:
 - 1. Fy20-21 Budget vs Actual
 - 2. End of Month (July 2021) status
 - 3. Reviewed Finance CPF (15 points in all categories, total points 95)
 - 4. Got an update of Audit
 - 5. Next committee meeting TBD
 - iii. Personnel Committee Report (Shirlynn Kelly)

VII. Unfinished Business

- a. Resolutions
 - i. (R21082403) Acceptance of August CFO Report. Motion to accept by Shirlynn Kelly. Nathan Lewis seconded. Motion passed unanimously.
 - b.** (R21082404) Acceptance of COVID-19 Employee Leave. Motion to accept by Albert Rogers. Seconded by Shirlynn. Approved unanimously.
 - c.** (R21082405) Approval of FY 21-22 Organizational Chart. Motion to approve by Albert Rogers. Seconded by Nathan Lewis. Motion Passed unanimously.

VIII. Next Board Meeting: September 24, 2021

ADJOURNMENT: Motion to adjourn by Shirlynn Kelly. Seconded by Albert Rogers. Passed unanimously; Meeting adjourned at 7:18P.M.

Minutes approved September 29, 2021

Minutes submitted by: *Albert H. Rogers*