

Cirrus Education Group, Inc.

Governance Board

Meeting Minutes

September 29, 2021

6:16 P. M. (Virtual)

I. Call to Order

The president called to order the regular meeting of the Governance Board of Cirrus Academy Charter School at 6:16 P.M. September 29, 2021.

II. Members present: Sheldon Hart, President, Shirlynn Kelly, Vice President. Nathan Lewis, Treasurer, Latrell Taylor, Albert Rogers, Secretary. Joe Morris (new board member).

III. Staff present, Dr. Gail Fowler, CEO/Superintendent, LaShondra Fowler, Diane Freeman, Stanley Williams, Wendy Brinson, Lwyante Bonner.

IV. Others: Bambo Sonaïke, CPA and Kelsy Vargo and a person at 1478.335.5643.

V. Approval of Agenda: Nathan Lewis moved to approve the Agenda. Shirlynn Kelly seconded. Motion passed unanimously.

VI. Approval of August 24, 2021 Board Minutes. Shirlynn Kelly motioned to accept. Seconded by Latrell Taylor. Motion passed unanimously.

VII. Approval of Joe Morris as a Board Member by Sheldon Hart. Seconded by Nathan Lewis. Passed unanimously

VIII. Reports:

a. Community Comment: none

b. Executive Director; Dr. Gail Fowler

i. COVID-19 UPDATES

ii. Worked with GADOE's School Improvement Specialist, Dan DE Wolf and Barry Williams to update Cirrus's plan.

iii. Weekly teacher/paraprofessional learning sessions were conducted by Lwyante Bonner and Shiona Drummer.

iv. Using data to ensure that scholars with a disability are not left behind.

- v. Free Grade level Instructional Books for Math, ELA, Science and Social Studies were distributed for pick-up to support at-home learning.
 - vi. All Scholars have been assessed using the MAP Assessment. The assessment was used to identify EIP students in grades K-5 and REP students in grades 6-8.
 - vii. Updated COVID Employee Policy was given.
 - viii. The required GADOE Remedial Questionnaire was completed and submitted.
 - ix. All board members were mailed a bind copy of the Strategic Plan.
 - x. Dr Fowler led and engaged the Leadership Team in responding to the Readiness Diagnostic in preparation for COGNIA, the accrediting agency.
 - xi. The SCSC monitoring Visit is scheduled for October 14, at 1:P. M.
 - xii. Enrollment is 520 scholars.
 - xiii. Student Attendance & Virtual Learning: a student is considered to be “in attendance when he or she is participating in active instruction.
 - xiv. FTE Count Day is Tuesday, October 6, 2021.
 - xv. Parent Meetings: April Dean (Parent Engagement Coordinator) conducted two successful Zoom Meetings with parents.
 - xvi. On Tuesday, we started our meal and fresh fruit up, sponsored by Forest Hill United Methodist Church.
- c. CFO /Finance Director August Report: (S. Williams)
- i. SCSC Performance Framework (Financial)
 - ii. Budget vs Actuals for FY 20-21 (of July 30, 2021)
 - iii. FY 20-21 Audit update
- d. Committee Reports:
- i. Academic/Assessment Committee Report (Albert Rogers)
 - 1. Academic Standards:
 - a. Literacy Coach (Jacquez Harris) Implementing “Read -A- Loud Book A week program. Breakfast Club and After School Reading Programs. Literacy Night is scheduled for October 7.
 - b. Math Coach (Jonda Rhoden) Implementing Math Remediation Program
 - c. Instructional Coaches Chanda Williams and Lywante Bonner) Establishing Standards Based Centers

- ii. Finance/ Audit Committee Report (Nathan Lewis:) Committee met Virtual on September 29, 5:08 P.M. Discussed:
 - 1. Post Funding Loan Requirement, EIDL
 - 2. FY20-21 Budget vs Actual
 - 3. Reviewed Finance CPF (15 points in all categories, total points 95)
 - 4. Got an update of Audit
 - 5. Review Purchase of School Bus (\$18,000.00)
 - 6. Financial Report for August 31,2021

- iii. Personnel Committee Report (Shirlynn Kelly) No Report

IX. Unfinished Business

- a. Resolutions
 - i. (R21092403) Acceptance of August CFO Report. Motion to accept by Nathan Lewis. Seconded by Albert Rogers. 4 yeas 1 abstention. Motion passed.
 - b. (R21092404) Acceptance of CACS Student/Parent Handbook Code of Conduct Update FY 21-22. Motion to accept by Albert Rogers. Seconded by Latrell Taylor. 4 yeas 1 abstention. Approved.
 - c. (R21092405) CACS Employee Handbook Update FY 21-22. Motion to approve Albert Rogers. Seconded by Latrell Taylor 4 yeas, 1 abstention. Motion passed.
 - d. (R21092406) CACS Safety Plan Update FY 21-22. Motioned by albert Rogers to accept. Seconded by Nathan Lewis. 4 yeas, 1 Abstention. Motion passed.
 - e. (R21092407) Alternative Program Recommendation. Motioned to accept by Latrell Taylor. Seconded by Albert Rogers. 4 yeas, 1 Abstention. Motion passed.
 - f. (R21092408) CACS Staff and Scholars Property Replacement Policy. Motioned to Approve by Albert Rogers. Seconded by Latrell Taylor. 4yeas. 1 Abstention. Motion passed.
 - g. (R21092409) Acceptance of FY 20-21 CEG Financial Audit. Motioned to accept by Latrell Taylor. Seconded by Nathan Lewis. 4 yeas. 1 Abstention. Motion passed.

- X. Executive Session Finance Motioned by Albert Rogers. Seconded by Nathan Lewis. Passed unanimously. Entered into session at 7:32 P.M. Return from Executive Session 7:46 P.M.

NOTE: Joe Morris, being just voted as a new Board member, chose to abstain from casting a vote.

XI. Next Board Meeting: October 19, 2021

ADJOURNMENT: Motion to adjourn by Albert Rogers. Seconded by Joe Morris. Passed unanimously; Meeting adjourned at 7:50P.M.

Minutes approved October 26, 2021

Minutes submitted by: *Albert H. Rogers*