



CIRRUS EDUCATION GROUP, INC.
GOVERNANCE BOARD OF TRUSTEES MEETING
Minutes
www.cirrusacademy.org

August 29, 2023
6:00 PM

<https://us06web.zoom.us/j/84337224596>

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Webinar ID: 843 3722 4596

1. Call to Order

Board Chair Kelly called the meeting to order at approximately 6:08 PM.

1.1. Attendance

Board Members Present: Shirlynn Kelly, Latrell Taylor, Nathan Lewis, and Tosin Olagunju (joined at approximately 6:18) were present via Zoom. Also present were approximately 50 members of the public, staff, and stakeholders.

1.2. Approval of Agenda

Vice Chair Taylor made a motion to approve the agenda, and Board Member Olagunju seconded the motion. The motion was approved at approximately 6:10 by a unanimous vote of all present.

1.3. Approval of Board Meeting Minutes from the July 18, 2023, meeting.

Vice Chair Taylor made a motion to approve the minutes of the July 18 meeting and Board Member Lewis seconded the motion. The motion was approved at approximately 6:10 by a unanimous vote of all present.

1.4. Approval of Board Meeting Minutes from the August 8, 2023, meeting.

Board Member Lewis made a motion to approve the minutes of the August 8 meeting and Vice Chair Taylor seconded the motion. The motion was approved at approximately 6:11 by a unanimous vote of all present.

2. Matters of Discussion

2.1. FY24 Board Meeting Calendar

Board Chair Kelly presented the FY24 Board Meeting Calendar and noted that regular board meetings would take place on the second Tuesday of each month at 6:00 PM.

2.2. Board Recruitment and Development Plan

Board Chair Kelly presented the Board Recruitment and Development Plan and noted that the governing board's recruitment of additional members and attending more training is important for

school success and compliance. The board discussed the overall plan to recruit, consider, and train new board members over the next few weeks and months.

2.3. Continuing Budget Resolution July 2023

Board Chair Kelly presented the Continuing Budget Resolution July 2023 by stating that this item was necessary to ensure that Cirrus could expend funding for school operation in July 2023.

2.4. Continuing Budget Resolution August 2023

Board Chair Kelly presented the Continuing Budget Resolution August 2023 by stating that this item was necessary to ensure that Cirrus could expend funding for school operation in August 2023.

2.5. Continuing Budget Resolution September 2023

Board Chair Kelly presented the Continuing Budget Resolution September 2023 by stating that this item was necessary to ensure that Cirrus could expend funding for school operation in September 2023.

2.6. State Charter Schools Commission – Corrective Action Plan

Next, Board Chair Kelly asked Gregg Stevens, Executive Director, to discuss the Corrective Action Plan. Mr. Stevens stated that the State Charter Schools Commission identified noncompliance and will require the governing board to take action to improve compliance. Mr. Stevens noted that the governing board will need to act to increase accountability, board development, and transparency. Accordingly, Mr. Stevens recommended consideration of the following policies as one component of the corrective action plan to be approved at the board's meeting in September.

2.6.1. Code of Ethics

2.6.2. Conflicts of Interest

2.6.3. Board Member Background Checks

2.6.4. Public Comment Policy

The governing board members discussed the purpose and scope of the board policies and will consider them in detail prior to final adoption in September.

2.7. FY22 Audit

Board Chair Kelly asked that Terence Washington, CFO, present the results of Cirrus' FY22 Audit. Mr. Washington noted that while the audit was not timely, the audit indicates that the school's financial standing and viability are improving and that the school received a score of 95 on the SCSC's financial measures of the Comprehensive Performance Framework as a result.

2.8. CEO Report

2.8.1. FY24 Academic Calendar

Next, Board Chair Kelly asked Dr. Gail Fowler, Superintendent/CEO, to present the CEO report. Dr. Fowler presented the FY24 Academic Calendar aligned to the calendar for Bibb County School District, discussed increased enrollment at Cirrus, and the staff's strong efforts to prepare for monitoring and compliance.

3. Action Item(s)

3.1. FY24 Board Meeting Calendar

Board Member Olagunju made a motion to approve the FY24 Board Meeting Calendar and Vice Chair seconded the motion. The motion was approved at approximately 7:19 by a unanimous vote of all present.

At approximately 7:20, Vice Chair Taylor made a motion to remove items FY24 Federal Programs, Corrective Actions, Financial Items under the CEO Report from the agenda. and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

- 3.2. Board Recruitment and Development Plan
- 3.3. Continuing Budget Resolution July 2023
- 3.4. Continuing Budget Resolution August 2023
- 3.5. Continuing Budget Resolution September 2023

Vice Chair Taylor made a motion to approve the Continuing Resolutions for July, August, and September 2023 and Board Member Olagunju seconded the motion. The motion was approved at approximately 7:23 by a unanimous vote of all present.

- 3.6. Items from the SCSC Corrective Action Plan Requiring Board Approval

- 3.6.1. Board Policies

The Board took no action on Board Policies and will consider the draft policies in September.

- 3.7. Items from the CEO Report requiring Board Approval

- 3.7.1. FY24 Academic Calendar

Board Member Lewis made a motion to approve the FY24 Academic Calendar and Board Member Olagunju seconded the motion. The motion was approved at approximately 7:24 by a unanimous vote of all present.

No additional action was taken and any unfinished business will be addressed at a future board meeting.

1. Budget Hearing

1.1. FY24 Budget Presentation

Next, Board Chair Kelly asked Terence Washington, CFO, present FY24 Budget. Mr. Washington noted that the budget presented was originally approved by the governing board at its meeting on June 30, but the board will need evidence that the budget was approved with public notice required by law. As the board members and staff discussed the budget, board members, Mr. Washinton, and additional staff noted that the school's financial circumstances changed considerably since the time the draft budget was developed.

At approximately 7:52, Vice Chair Taylor made a motion to table consideration of the FY24 Budget. and Board Member Lewis seconded the motion. The motion was approved by a unanimous vote of all present.

The school's staff committed to working with board members and Mr. Washington to review the budget in light of the school's current financial standing to develop a budget that will closely align to school needs and operations.

1.2. Opportunity for Public Comment

The Governing Board did not hold a public hearing to allow staff additional time to develop the budget. The governing board committed to holding two public hearings prior to the adoption of the budget.

1.3. Board Discussion

2. Community Comment

2.1. The Governing Board will reserve no more than 30 minutes to listen to public comment. Individuals who want to speak during Community Comment must register in advance as described below. Individuals speaking during Community Comment will be limited to 3 minutes each.

The Governing Board listened to public comment from 7 stakeholders.

3. Executive Session

3.1. The Governing Board will enter into executive session pursuant to O.C.G.A. § 50-14-3(b)(2) for the purpose of discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

At approximately 8:18, Chair Kelly called for a motion to enter into executive session as authorized by O.C.G.A. § 50-14-3(b)(2). to discuss personnel. Vice Chair Taylor made a motion to go into executive session to discuss personnel, and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

At approximately 9:45, Chair Kelly called for a motion to exit executive session. Vice Chair Taylor made a motion to exist executive session, and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

4. Adjournment

4.1. Adjournment

Chair Kelly stated that the Governing Board will schedule a meeting with the administration to increase communication and collaboration and the meeting adjourned at approximately 9:47 PM.