



**CIRRUS EDUCATION GROUP, INC.
GOVERNANCE BOARD OF TRUSTEES MEETING
AND GOVERNANCE RETREAT**

Minutes

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September 29-30, 2023
September 29, 6:00 PM – 9:00 PM
September 30, 9:00 AM – 12:00 PM

At

1870 Pio Nono Ave, Macon, Georgia, 31204

1. Call to Order

Board Chair Kelly called the meeting to order at approximately 6:27 PM.

1.1. Attendance

Board Members Present: Shirlynn Kelly, Latrell Taylor, and Tosin Olagunju were present for Day 1. Also present were Dr. Gail Fowler, Dr. Morcease Beasley, and Gregg Stevens. Shirlynn Kelly, Latrell Taylor, Tosin Olagunju, and Nathan Lewis for Day 2. Also present were approximately 20 Cirrus staff members and partners.

1.2. Approval of Agenda

Vice Chair Taylor made a motion to approve the agenda, and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

2. Matters of Discussion – Governance Retreat

Governance Retreat		Facilitator	Minutes
6:00 – 6:30 pm	Introduction and Purpose <ul style="list-style-type: none">• Set Goals, Expectations, and Strategies for FY24• Self-Assessment & Onboarding• Establish and Implement Ongoing Accountability Structure	Board Chair Kelly	Chair Kelly began the governance retreat by outlining the challenges facing Cirrus and how improving governance and accountability will help to

			meet those challenges.
6:30 – 7:45 pm	The Roles and Responsibilities of a State Charter School Governing Board <ul style="list-style-type: none"> • Setting Policy and Expectations • Accountability 	Dr. Morcease Beasley	Dr. Beasley led a discussion focused on setting expectations and gathering data that reinforces the school and board’s performance under the Comprehensive Performance Framework.
8:00 – 8:45 pm	Accountability and Cirrus Charter Performance <ul style="list-style-type: none"> • SCSC CPF Overview and Outlook 	Gregg Stevens	Mr. Stevens led a discussion regarding Cirrus’ academic performance as measured by the Comprehensive Performance Framework.
8:45 – 9:00 pm	Preview of Day Two	Board Chair Kelly	Board Chair Kelly noted that many of Cirrus’ current challenges are the result of the school’s track record of academic performance and that tomorrow’s work will discuss the school’s current actions and responses to drive improvement.
9:00 pm	Suspend Meeting	Board Chair Kelly	At approximately 9:15 PM, Board Chair Kelly suspended the meeting.
9:00 am	Call to Order	Board Chair Kelly	Board Chair Kelly called the meeting to order at approximately 9:25 am.
9:00 – 10:00 am	Data-Driven Accountability for Teaching and Learning and	Dr. Morcease Beasley and Dr. Gail Fowler	Dr. Beasley led a discussion that detailed Cirrus’ organizational response to school improvement through an intensive effort to institute data-driven school-level practices with student-focused rigorous

			instruction. Dr. Beasley and staff discussed instructional improvement and highlighted a specific focus to increase rigor in instruction.
10:00 – 11:00 am	The Role of the Governing Board in Academic Accountability	Dr. Morcease Beasley and Dr. Gail Fowler	Dr. Beasley then discussed the role of the Governing Board in supporting and reinforcing effective teaching and learning and practices. Dr. Beasley and Dr. Fowler highlighted the need to identify data and measures for effective monitoring.
11:00 – 12:00 pm	Board Structures and Expectations for Academic, Operational and Financial Accountability <ul style="list-style-type: none"> • Board Committees • Board Calendar • Budget Calendar • Policy Review Schedule 	Gregg Stevens	Next, Mr. Stevens led a discussion regarding Cirrus’ academic performance as measured by the Comprehensive Performance Framework. Mr. Stevens noted that improving board practices will support the board’s ability to predictably measure and hold staff accountable.

3. Budget Hearing and Budget Adoption - September 30, 12:00 PM

<https://us06web.zoom.us/j/84337224596>

3.1. FY24 Budget Presentation

Board Chair Kelly asked Mr. Terence Washington to present the proposed FY24 Budget. Mr. Washington provided an overview of the school’s budget, including its projected revenue and key instructional and operational expenditures. Ms. Samuels and additional school staff also provided more detail regarding budgeted expenditures.

3.2. Board Discussion

Board Member Lewis and Board Member Olagunju discussed the need to improve the development of budget assumptions so that they can be better organized and measured. Cirrus staff and partners committed to working diligently to develop and implement budget controls and processes.

3.3. Opportunity for Public Comment

At approximately 12:31, Board Chair Kelly opened the meeting for public comment on the proposed FY24 Budget. With no member of the public choosing to provide comment, Board Chair Kelly moved to the next item.

3.4. Board Discussion

Board Chair Kelly asked for any further discussion from the board, and the board discussed the need to see additional details regarding implementation of the budget at the October meeting.

3.5. FY 24 Budget Adoption

Board Chair Kelly called for a motion to approve the FY24 Budget. Board Member Lewis made a motion to approve the budget and Vice Chair Taylor seconded the motion. Board Members Kelly, Taylor, and Lewis voted to approve the motion. Board Member Olagunju abstained. The motion was approved at approximately 12:40 PM.

At approximately 12:41, Board Member Olagunju made a motion to amend the agenda and enter into Executive Session to discuss the period evaluation of personnel. Vice Chair Taylor seconded the motion, and it was approved unanimously by those present.

At approximately 1:20, Vice Chair Taylor made a motion to exit Executive Session and Board Member Lewis seconded the motion. The motion was approved unanimously by those present.

4. Adjournment

4.1. Adjournment

Board Chair Kelly called for a motion to adjourn the meeting. Vice Chair Taylor made a motion to adjourn, and Board Member Lewis seconded the motion. The motion was approved by a unanimous vote of those present at approximately 1:20 PM.
