



CIRRUS EDUCATION GROUP, INC.
GOVERNANCE BOARD OF TRUSTEES MEETING
Minutes

www.cirrusacademy.org

September 12, 2023
6:00 PM

<https://us06web.zoom.us/j/84337224596>

Or One tap mobile :
+16469313860,,84337224596# US
Webinar ID: 843 3722 4596

1. Call to Order

Board Chair Kelly called the meeting to order at approximately 6:06 PM.

1.1. Attendance

Board Members Present: Shirlynn Kelly, Latrell Taylor, Tosin Olagunju (joined at 6:07) and Nathan Lewis (joined at approximately 6:24) were present via Zoom. Also present were approximately 12 members of the public, staff, and stakeholders.

1.2. Approval of Agenda

Vice Chair Taylor made a motion to approve the agenda, and Chair Kelly seconded the motion. The motion was approved at approximately 6:06 by a unanimous vote of all present.

1.3. Approval of Board Meeting Minutes from the August 29, 2023, meeting.

Vice Chair Taylor made a motion to approve the Board Meeting Minutes from the August 29, 2023, meeting and Chair Kelly seconded the motion. The motion was approved at approximately 6:06 by a unanimous vote of all present.

1.4. Approval of Board Meeting Minutes from the September 8, 2023, meeting.

Vice Chair Taylor made a motion to approve the of Board Meeting Minutes from the September 8, 2023, meeting and Chair Kelly seconded the motion. The motion was approved at approximately 6:07 by a unanimous vote of all present.

2. Matters of Discussion

2.1. SCSC Corrective Action

The Board discussed the Corrective Action Plan. The board stated that the State Charter Schools Commission identified noncompliance and will require the governing board to take action to improve compliance. The Board will take the following actions to improve compliance.

2.1.1. Board Recruitment and Development Plan

Board Chair Kelly presented the Board Recruitment and Development Plan and noted that the governing board's recruitment of additional members and attending more training is important for school success and compliance. The board discussed the overall plan to recruit, consider board members proposed by school leadership, and train new board members over the next few weeks.

2.1.2. Website Transparency

The board discussed the administration's efforts to improve website updates and the board and staff's ongoing commitment to ensuring compliance.

2.1.3. Budget Development

The board asked for an update from staff regarding budget development, and the Superintendent and Executive Director stated that they were working together to ensure the board can consider an accurate budget and will have a draft budget for consideration before the end of September.

2.1.4. Academic Calendar

The board noted that the Academic Calendar was adopted at its August 29 meeting.

2.1.5. Ongoing Compliance

The board discussed its commitment and dedication to compliance and better understanding its role as the governing board in upholding the charter contract and holding partners and staff accountable. The governing board will hold a governance retreat in late September to further develop its corrective action plan for the remainder of the year.

2.2. CEO Report

Next, Board Chair Kelly asked Dr. Gail Fowler, Superintendent/CEO, to present the CEO report. Dr. Fowler presented an enrollment update, information about key school events, and updates regarding the staff's efforts to prepare for SCSC Monitoring. Dr. Fowler also gave a detailed explanation of the purpose, development, and impact of each document in the CEO report. The governing board expressed concern regarding the timeliness of preparation and noted that additional revisions were needed to the FY24 organizational chart to reflect current board directives and school operations.

2.2.1. FY24 Parent Engagement Policy

2.2.2. FY24 Parent Compact

2.2.3. FY24 Federal Program Manual

2.2.4. FY24 CLIP

2.2.5. FY24 PPRA

2.2.6. FY24 Parent/Scholar Handbook

2.2.7. FY24 Employee Calendar

2.2.8. FY24 Organizational Chart

3. Action Item(s)

3.1. SCSC Corrective Action

3.1.1. Corrective Action Response

Board Member Olagunju made a motion to approve the corrective action response and Vice Chair Taylor seconded the motion. The motion was approved at approximately 6:44 by a unanimous vote of all present.

3.1.2. Board Recruitment and Development Plan

Vice Chair Taylor made a motion to approve Board Recruitment and Development Plan and Board Member Olagunju seconded the motion. The motion was approved at approximately 6:45 by a unanimous vote of all present.

3.1.3. Revised Board Policies

3.1.3.1. Code of Ethics

Vice Chair Taylor made a motion to approve the Code of Ethics and Board Member Olagunju seconded the motion. The motion was approved at approximately 6:46 by a unanimous vote of all present.

3.1.3.2. Conflicts of Interest

Vice Chair Taylor made a motion to approve the Conflicts of Interest Policy and Board Member Olagunju seconded the motion. The motion was approved at approximately 6:48 by a unanimous vote of all present.

3.1.3.3. Board Member Background Checks

Board Member Olagunju made a motion to approve the Board Member Background Checks Policy and Vice Chair Taylor seconded the motion. The motion was approved at approximately 6:49 by a unanimous vote of all present.

3.1.3.4. Public Comment Policy

Board Member Olagunju made a motion to approve the Public Comment Policy Vice Chair Taylor seconded the motion. The motion was approved at approximately 6:49 by a unanimous vote of all present.

3.2. CEO Report

Board Member Olagunju made a motion to approve the items from the CEO report with the exception of the FY24 Organizational Chart and Vice Chair Taylor seconded the motion. The motion was approved at approximately 6:50 by a unanimous vote of all present.

3.3.

3.3.1. FY24 Parent Engagement Policy

3.3.2. FY24 Parent Compact

3.3.3. FY24 Federal Program Manual

3.3.4. FY24 CLIP

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3.3.6. FY24 Parent/Scholar Handbook

3.3.7. FY24 Employee Calendar

3.3.8. FY24 Organizational Chart

3.4. Accept FY22 Audit

Board Member Lewis made a motion to accept the FY22 Financial Audit and Board Member Olagunju seconded the motion. The motion was approved at approximately 6:53 by a unanimous vote of all present.

4. Community Comment

4.1. The Governing Board will reserve no more than 30 minutes to listen to public comment. Individuals who want to speak during Community Comment must register in advance as

described below. Individuals speaking during Community Comment will be limited to 3 minutes each.

The Governing Board did not have any registered Community Comment, and no attendees desired to speak.

5. Executive Session

5.1. The Governing Board will enter into executive session pursuant to O.C.G.A. § 50-14-3(b)(2) for the purpose of discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

At approximately 6:55, Chair Kelly called for a motion to enter into executive session as authorized by O.C.G.A. § 50-14-3(b)(2). to discuss personnel. Vice Chair Taylor made a motion to go into executive session to discuss personnel, and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

At approximately 8:35, Chair Kelly called for a motion to exit executive session. Vice Chair Taylor made a motion to exist executive session, and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

At approximately 8:35, made a motion to authorize the Board Chair to negotiate a contract with the Superintendent and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

6. Adjournment

6.1. Adjournment

The meeting adjourned at approximately 8:37 PM.

Community Comment Registration

1. The Governing Board will include Community Comment on the agenda for each regularly scheduled Governing Board Meeting, and the Governing Board may choose to hold Community Comment during called meetings.
2. The Governing Board will devote no more than 30 minutes of each meeting to Community Comment, and individuals are limited to 3 minutes of speaking time.
3. The Governing Board will maintain decorum during its meetings by requiring individuals to sign-up for public comment periods (Community Comment) in advance of speaking at the meeting.
4. Individuals who wish to speak during Community Comment must register by no later than 5:00 PM the day before any board meeting with Community Comment.
5. Individuals may register in advance by sending an email to public.comment@ceginc.org, with the name and email address of the individual who will speak during Community Comment.
6. Only individuals registering in advance of the meeting will be afforded the opportunity

to speak during Community Comment, unless granted an exception by the Board Chair at the Meeting.

Additional Options to Join the Meeting

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