



**CIRRUS EDUCATION GROUP, INC.  
PERSONNEL COMMITTEE MEETING**  
*Agenda*

[www.cirrusacademy.org](http://www.cirrusacademy.org)

**December 6, 2023  
2:00 PM**

<https://us06web.zoom.us/j/83082982762?pwd=Qc2bHt0nQAAJYpKezgljJ8nFAM8GV5.1>

**Meeting ID: 830 8298 2762  
Passcode: 890178**

---

**1. Call to Order**

- 1.1. Attendance
- 1.2. Approval of [Committee Minutes from November 9, 2023](#)

**2. Matters of Discussion**

- 2.1. [Review of Organizational Structure and Job Descriptions](#)
  - 2.1.1. [Overview of Current Job Descriptions](#)
  - 2.1.2. [Additional Job Descriptions Needed](#)
- 2.2. [Review of Vendor Contracts](#)
  - 2.2.1. [Overview Current Vendor Contracts](#)
  - 2.2.2. Additional Services
- 2.3. [Review of Employee Policy Manual](#)
  - 2.3.1. [Overview of Current Manual](#)
  - 2.3.2. Areas of Priority for Revision

**3. Adjournment**

- 3.1. Adjournment
-