



CIRRUS EDUCATION GROUP, INC.
GOVERNANCE BOARD OF TRUSTEES MEETING
Minutes

www.cirrusacademy.org

December 12, 2023
6:00 PM

<https://us06web.zoom.us/j/84337224596>

Or

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Webinar ID: 843 3722 4596

1. Call to Order

1.1. Attendance

Board Chair Kelly called the meeting to order at approximately 6:10 pm. Board Members Present: Shirlynn Kelly, Latrell Taylor, Nathan Lewis. Tosin Olagunju joined at approximately 6:25 pm. Cirrus Academy Charter School staff, Mr. Gregg Stevens and members of the public were also present.

1.2. Approval of Agenda

Board Members Lewis made a motion to approve the agenda and Vice Chair Taylor seconded the motion. The motion was approved by a unanimous vote of those present at approximately 6:11 pm.

1.3. Approval of [Board Meeting Minutes from the November 14, 2023](#), meeting.

Vice Chair Taylor then made a motion to approve the minutes from the November 14, 2023, Board Meeting and Board Member Lewis provided a second. The motion was approved by a unanimous vote of those present at approximately 6:12 pm.

2. Community Comment

2.1. The Governing Board will reserve no more than 30 minutes to listen to public comment. Individuals who want to speak during Community Comment must register in advance as described below. Individuals speaking during Community Comment will be limited to 3 minutes each.

The Governing Board did not have any registered Community Comment, and no attendees desired to speak.

3. Action Item(s)

3.1. [Corrective Action Plan Amendment](#)

Board Chair Kelly next asked Mr. Stevens to present the Corrective Action Plan amendment. Mr. Stevens provided a brief update on Cirrus' Corrective Action progress. Mr. Stevens stated that Cirrus submitted the Corrective Action Plan on October 27 and began implementing its corrective action steps immediately. Mr. Stevens reported that the SCSC provided feedback and is requiring additional information regarding the governing board's professional development plan prior to approving the corrective action plan. Mr. Stevens discussed the proposed revised training plan that included additional detail regarding previously-planned trainings with Cross & Dot as well as additional training opportunities through the Carl Vinson Institute of Government.

Board Member Lewis made a motion to approve the revised professional development plan and corrective action plan amendment and Vice Chair Taylor provided a second. The motion was approved by a unanimous vote of those present approximately 6:19 pm.

3.2. Nominations for Board Membership

Next, Board Chair Kelly introduced the candidates for board membership: Ms. Rhonda Finley, Mr. DeUndray Bentley, Ms. Lisa Golphin, and Honorable Erica Woodford. Mr. Bentley, Ms. Golphin, and Ms. Woodford introduced themselves and discussed their desire to serve Cirrus Academy Charter School.

4. Matters of Discussion

4.1. Charter Renewal Update

Board Chair Kelly then noted that Cirrus Academy Charter School was going through its renewal process and recently received an update from the SCSC regarding a revised timeline.

4.2. Committee Reports

4.2.1. Academic Committee Report

Academic Committee Chair Olagunju provided the Academic Committee report. Chair Olagunju reported that he will be joining the academic team in January to go through the data review process in detail to better understand how the school tracks performance and to better analyze future data reported to the academic committee.

4.2.2. Finance Committee Report

Finance Committee Chair Lewis provided the Finance Committee report. Chair Lewis reported that the school's financial statements indicate that the school is moving in the right direction, and that a revised budget calendar in more detail will shape the upcoming budget cycle.

4.2.3. Personnel Committee Report

Personnel Committee Chair Taylor provided the Personnel Committee report. Chair Taylor reported that the school is gathering the job descriptions and vendor contracts in accordance with the committee's expectations, and that the committee is in the process of revising the Employee Handbook for the spring.

4.2.4. Operations Committee Report

Operations Committee Chair Kelly provided the Operations Committee report. Chair Kelly reported that school building is in need of some repairs to the roof and that the repairs to the playground and doors are underway.

4.3. CEO Report

Dr. Fowler then provided the CEO report. Dr. Fowler highlighted the academic progress the scholars were making on their common assessments, and that staff and faculty are finishing the semester strong with the support of Dr. Beasley and the administrative team.

4.4. Policy Review

Next, Chair Kelly asked Mr. Stevens to discuss the policy review and the proposed policies to be reviewed. Mr. Stevens discussed the goal to approve the policies considered in December at the school's January meeting.

- 4.4.1. Initiate Review: Grievance Policy, Nondiscrimination Policy, Review of Administrative Procedures, Transparency in Meetings and Records, Maintaining Board and School Records, Board Training and Development, Board Recruitment and Onboarding, Role of the Lead Administrator, Compensation and Salaries, Mandatory Reporting

5. **Executive Session**

5.1. The Governing Board will enter into executive session pursuant to O.C.G.A. § 50-14-3(b)(2) for the purpose of discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

At approximately 7:35 pm, Chair Kelly called for a motion to enter into executive session as authorized by O.C.G.A. § 50-14-3(b)(2) to discuss personnel and as authorized by § 50-14-3(b)(1)(E) to discuss an option to purchase real estate. Vice Chair Taylor made a motion to go into executive session to discuss personnel and real estate, and Board Member Lewis seconded the motion. The motion was approved by a unanimous vote of all present.

At approximately 8:47 PM, Chair Kelly called for a motion to exit executive session. Board Member Lewis made a motion to exit executive session and Board Member Olagunju seconded the motion. The motion was approved by a unanimous vote of all present.

6. **Adjournment**

6.1. Adjournment

At approximately 8:47 PM, Chair Kelly adjourned the meeting.
