



**CIRRUS EDUCATION GROUP, INC.**  
**GOVERNANCE BOARD OF TRUSTEES MEETING**  
*Agenda*  
[www.cirrusacademy.org](http://www.cirrusacademy.org)

**April 16, 2024**  
**6:00 PM**

<https://zoom.us/j/97828103999>

**Or**

**+1 305 224 1968**  
**Meeting ID: 978 2810 3999**

**1. Call to Order**

Board Chair Kelly called the meeting to order at approximately 6:15 pm.

1.1. Attendance

Board Members Present: Shirlynn Kelly, Latrell Taylor, Nathan Lewis, Lisa Golphin, and Rhonda Finley were present. Dr. Fowler, Cirrus Academy Charter School staff, Dr. Morcease Beasley, Mr. Gregg Stevens, Mr. Terence Washington, and members of the public were also present.

1.2. Approval of Agenda

Vice Chair Taylor made a motion to approve the agenda and Board Member Lewis seconded the motion. The motion was approved by a unanimous vote of those present.

1.3. oval of Board Meeting Minutes from the [March 19, 2024](#), meeting.

Board Member Finley made a motion to approve the Board Meeting Minutes from the March 19, 2024, meeting and Vice Chair Taylor seconded the motion. The motion was approved by a unanimous vote of those present.

**2. Community Comment**

2.1. The Governing Board will reserve no more than 30 minutes to listen to public comment. Individuals who want to speak during Community Comment must register in advance as described below. Individuals speaking during Community Comment will be limited to 3 minutes each.

The Governing Board did not have any registered Community Comment, and no attendees desired to speak.

**3. Action Item(s)**

**4. Matters of Discussion**

## 4.1. Committee Reports

Chair Kelly then asked for reports from each of the board committees.

### 4.1.1. Academic Committee Report

Chair Kelly tabled the academic committee report and noted that Chair Olagunju will update the board in May.

### 4.1.2. Finance Committee Report

Committee Chair Lewis provided the finance committee report. Chair Lewis noted that the Finance Committee report for the Cirrus Academy Charter School Governing Board meeting on April 16, 2024, and discussed the school's current financial standing and upcoming budget adoption. The committee identified the need to address the deficit and manage receivables more effectively, and upcoming budget meetings will focus on fiscal year 2024 and 2025 budgets and updating financial policies. The committee also discussed open contract items that would be addressed in future meetings.

### 4.1.3. Personnel Committee Report

Committee Chair Taylor provided the personnel committee report. Chair Taylor noted that the committee is diligently working on finalizing all job descriptions and vendor contracts. They aim to streamline areas that need improvement and add necessary positions. The school is experiencing positive staff retention rates. The committee is pleased with the current staff's commitment and looks forward to the upcoming 2024-2025 school year. The committee is ensuring that all staffing, job descriptions, and vendor contracts are up to date and prepared for the next academic year. They aim to continue supporting and growing the staff at Cirrus Academy.

### 4.1.4. Operations Committee Report

Committee Chair Kelly provided the operations committee report. Chair Kelly noted that Cirrus met the March FTE data reporting deadline with an FTE count of 467 students. Chair Kelly noted scheduled building repairs and board member attendance at SCSC governance training. The committee conducted the first reading on several policies, including performance evaluations, compensation and salaries, succession planning, emergency continuation of operations, and confidentiality policy. These policies will be reviewed at the next board meeting.

## 4.2. CEO Report

Dr. Fowler provided the CEO Report. Dr. Fowler noted that current enrollment stands at 466 scholars and efforts are underway to maintain student retention and recruit new students, especially kindergarteners, to balance the numbers as 8th graders graduate. Aggressive efforts are being made to gather intent to return forms from current students' parents. Tents will be set up at the upcoming celebration day to facilitate this process and complete parent surveys. Dr. Fowler noted a successful recruitment fair was held, resulting in offers to new staff members, including two certified teachers and one paraprofessional. Dr. Fowler then highlighted that milestone testing will start next Monday, with a pep rally and a celebration day planned to motivate scholars. Progress reports will be released the last week of April. Awards day, kindergarten graduation, 8th grade graduation, and other promotional events are scheduled, including the 8th grade graduation at Southwest High School on May 20, 2024. Finally, Dr. Fowler emphasized that the academic calendar mimics Bibb County Public Schools for consistency and requires board approval. This calendar is crucial for meeting compliance requirements.

Chair Kelly then called for a motion to amend the meeting agenda to add the approval of the Cirrus Academy Charter School Academic Calendar for the 2024-2025 school year.

Vice Chair Taylor made a motion to amend the agenda to add the approval of the Cirrus Academy Charter School Academic Calendar. Board Member Finley seconded the motion. The motion was approved by a unanimous vote of those present.

Board Member Golphin made a motion to approve the Cirrus Academy Charter School Academic Calendar for the 2024-2025 school year as presented. Vice Chair Taylor seconded the motion. The motion was approved by a unanimous vote of those present.

#### 4.3. Policy Review

Chair Kelly then noted that the governing board was initiating the review of policies in accordance with its policy and procedures for adopting governing board policies. These policies were reviewed in the operations committee and will be reviewed again in the operations committee and brought to the governing board for approval no earlier than its May governing board meeting.

4.4. Initiate Review: [Review of Administrative Procedures](#), [Transparency in Meetings and Records](#), [Maintaining Board and School Records](#), [Board Training and Development](#), [Board Recruitment and Onboarding](#), [Role of the Lead Administrator](#), [Board Communication with Administration](#), [Board Actions and Resolutions](#)

### 5. Executive Session

5.1. The Governing Board will enter into executive session pursuant to O.C.G.A. § 50-14-3(b)(2) for the purpose of discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.

Chair Kelly noted that there were no items for executive session. Accordingly, Chair Kelly called for a motion to adjourn the meeting.

### 6. Adjournment

6.1. Adjournment

Vice Chair Taylor then made a motion to adjourn the meeting that was seconded by Board Member Lewis. The motion was approved by a unanimous vote of those present at approximately 7:27 pm.