



CIRRUS EDUCATION GROUP, INC. PERSONNEL COMMITTEE MEETING

Agenda

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**June 5, 2024
2:00 PM**

<https://us06web.zoom.us/j/83082982762?pwd=Qc2bHt0nQAAJYpKezgljJ8nFAM8GV5.1>

**Meeting ID: 830 8298 2762
Passcode: 890178**

1. Call to Order

1.1. Attendance

Committee Chair Taylor called the meeting to order at approximately 2:25 pm. Committee Chair Taylor, Board Chair Kelly, and Board Member Finley were present, with Board Member Finley participating on Zoom. Dr. Fowler and additional Cirrus staff were present. Mr. Stevens was also present.

1.2. Approval of Agenda

Committee Member Finley made a motion to approve the agenda and Committee Member Kelly provided a second. The motion was approved unanimously by those present.

1.3. Approval of [Committee Minutes from April 10, 2024](#)

Committee Member Finley made a motion to approve the Committee Minutes from March 21, 2024, and Committee Member Kelly provided a second. The motion was approved unanimously by those present.

2. Matters of Discussion

2.1. Review of [FY25 Proposed Salary Matrix](#)

Committee Chair Taylor noted the importance of reviewing, discussing, revising, and then recommending to the Board, a proposed Salary Matrix that streamlined administrative operations and reduced strain on the school's budget.

The committee focused on staffing and budgeting for summer school, which included 204 students. Title IV funding covered three teachers and two paraprofessionals, with ESSER funds filling the gap, resulting in a total cost of approximately \$130,000. Summer school aimed to address academic gaps, particularly for second, third, fifth, and eighth graders.

The committee reviewed new applicants and intent-to-return numbers for the upcoming school year. Cirrus prioritized increasing kindergarten enrollment, with 22 new applicants currently. They planned to engage with local communities and churches to boost enrollment.

For teacher and staff positions, they identified needs for two elementary teachers, one middle school teacher, and specific support roles like EFE and PE teachers. The committee discussed combining roles to cover essential functions without hiring additional staff. The committee emphasized the need for proper budget allocation and adjustments based on actual enrollment and staffing needs. They planned to finalize and approve the budget at a subsequent meeting prior to June 30.

3. Adjournment

3.1. Adjournment

At approximately 3:10, Chair Taylor called for a motion to adjourn the meeting. Committee Chair Kelly made a motion to adjourn and Committee Member Finley seconded the motion. The motion was approved by a unanimous vote of those present.
