



CIRRUS EDUCATION GROUP, INC. GOVERNANCE BOARD OF TRUSTEES MEETING

Agenda

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December 10, 2024

6:00 PM

<https://zoom.us/j/97828103999>

Or

+1 305 224 1968

Meeting ID: 978 2810 3999

1. Call to Order

Chair Latrell Taylor called the meeting to order at approximately 6:07 PM.

1.1. Attendance

Chair Taylor confirmed the attendance of the following Board Members Present: Lisa Golphin, Latrell Taylor, Rhonda Finley, Nathan Lewis, and Tosin Olagunju were present via Zoom. Head of School Barry Williams, Ms. Samuels, Ms. Freeman, Ms. Brinson, and additional Cirrus staff were present. Mr. Gregg Stevens was also in attendance.

1.2. Approval of Agenda

Chair Taylor then called for a motion to approve the meeting agenda. Board Member Lewis made a motion to approve the agenda and Board Member Finley seconded the motion. The motion was approved by a unanimous vote of those present.

1.3. Approval of Meeting Minutes from [November 19, 2024](#)

Next, Chair Taylor offered the board members a brief opportunity to review the meeting minutes from the November 19, 2024, Governing Board Meeting. Board Member Lewis made a motion to approve the minutes and Board Member Golphin provided a second. The motion was approved by a unanimous vote of those present.

2. Community Comment

2.1. The Governing Board will reserve no more than 30 minutes to listen to public comment. Individuals who want to speak during Community Comment must register in advance as described below. Individuals speaking during Community Comment will be limited to 3 minutes each.

There was no public comment.

3. Matters of Discussion

Chair Taylor asked each committee chair to provide a report from the most recent committee meeting.

3.1. Committee Reports

3.1.1. Academic Committee

Committee Chair Finley provided the academic committee report. Chair Finley noted that Academic Committee reviewed progress on student attendance, academic goals, and professional development. With 437 students enrolled, the committee noted high attendance rates in lower grades, particularly kindergarten and first grade. The committee discussed the importance of mentoring new teachers, enhancing lesson planning, and providing coverage for staff absences. The committee also highlighted plans for leadership training, visiting high-performing STEM schools, and expanding the robotics program. Recommendations from the committee included incorporating more field trips into the curriculum and organizing a significant trip for eighth graders to Washington, D.C.

3.1.2. Operations Committee

Next, Chair Taylor briefly noted that Committee Chair Kelly could not attend the meeting while highlighting the committee's work to address ongoing facility concerns including a comprehensive review of the school's HVAC system.

3.1.3. Personnel Committee

Chair Taylor then provided the report of the Personnel Committee. Chair Taylor detailed the administration's efforts to hire a Director of Special Projects, emphasizing its importance for board management and operational efficiency. The committee reported on salary structure enhancements to attract qualified candidates for open teaching and paraprofessional positions. Members addressed professional development gaps in science and special education, discussing new workshops and stricter accountability for lesson planning. School Leadership also proposed campaigns to secure funding for future staff development and facility expansion.

3.1.4. Finance Committee

The Finance Committee report was provided by Committee Chair Golphin, who highlighted that the Finance Committee is preparing for an upcoming meeting to address several key issues, including a review of the school's audit report. Members aimed to invite the auditing firm to present the results to ensure transparency and clarity. The committee is focused on aligning proposed activities, such as field trips and facility upgrades, with the approved budget to maintain financial stability.

3.2. Head of School Report

Chair Taylor then asked Mr. Williams to provide the Head of School report. Mr. Williams highlighted several achievements, including the success of the robotics team, which placed 11th out of 25 teams in a recent competition. The report emphasized improved attendance rates, with first grade achieving 98.5%, and detailed professional development workshops for teachers and paraprofessionals. Enrollment reached 440 students, reflecting growth since the start of the school year. Upcoming initiatives include MAP testing results analysis, after-school tutorials, and continued recruitment to fill six staff vacancies.

3.3. Governance Report

Finally, Chair Taylor asked Mr. Stevens to provide a report on important governing board initiatives. Mr. Stevens emphasized transitioning to a Director of Special Projects to streamline operations and reduce reliance on external support. He proposed a governance retreat to address board training needs and discussed updated accountability frameworks from the State Charter Schools Commission. The board also prepared to launch a recruitment campaign for new members, leveraging tools like social media and informational presentations to attract qualified candidates.

4. Executive Session

4.1. Executive Session to Discuss Real Estate

The Governing Board will enter into executive session pursuant to O.C.G.A. § 50-14-3(b)(1) (E) for discussions to enter into an option to purchase, dispose of, or lease real estate.

Following a brief discussion regarding the availability of information regarding the desired property, the Board determined that no Executive Session was needed and no additional agenda items needed to be addressed.

5. Action Item(s)

5.1. Pending Executive Session

6. Adjournment

6.1. Adjournment

With no Executive Session or action item following the Executive Session, Chair Taylor adjourned the meeting at approximately 7:35 PM.
